



Narcotics Anonymous®

South of Fraser Area

Service Committee Meeting

Date: October 5th, 2025

Meeting Opening

- Meeting initiated by facilitator after a moment of silence & 3rd step prayer at 5:01pm.
- Concept: 10 (Leanne), Tradition: 8 (Christina), Area Service Respect Statement: (Cal)
- Groups represented: 11, Total Attendance: 20, Members at large: 2

ASC Executive, Sub-Committee Chairs and Liaisons Reports

Trusted Servant Positions	Name	Present
Facilitator	Ken	Yes
Co-Facilitator	OPEN	
Secretary	Alex	Yes
Treasurer	Leanne	Yes
RCM 1	Jenna	Yes
RCM 2	OPEN	
Activities Chair	Dawn B	No
Literature Chair	Christina	Yes
Outreach Liaison	Tiana	Yes
H&I Chair	Jenny	Yes
P.I. Chair	Zach	Yes
Phonelines Liaison	Ainslie	Yes
Newsletter Liaison	OPEN	
Postal Communications	Samantha	Yes
Web-Coordinator	Aaron	Yes
Guidelines Point-person	OPEN	

SOFA Groups	GSR Present	ALT GSR Present
Suicide Solutions	Fred	
Cloverdale NA	OPEN	Christina (<i>acting</i>)
Tuesday Night Fireside	Tony	
Changing Ways	Mike	
Serenity by the Sea	Absent	
New Desires	Absent	
Resurrection	Jeff	
Freedom from Active Addiction	Absent	
Not Without Surrender	Samantha	
No Shit Group	Aaron	Rob Z
Good day to be Clean	Laura	
Langley Saturday Night NA	Absent	Leanne (<i>acting</i>)
Never Ending Journey	Glenn	Ainsley
The Next Right Thing	Tiana	
A Bridge to Hope	Absent	
Clean Cartel	Absent	

Member at Large	Homegroup
Cal	Good Day to be Clean
Jess	RCM, Representing PNWCNA

Trusted Servants Reports:

Each group report from the acting chair is attached below:

Facilitator:

- Ken – Present. Reported:
 - Met with outgoing facilitator and incoming secretary to conduct orientation for the role and ensure a seamless transition. Obtained all the supplies, documentation, and account login information required for onboarding.

Co-Facilitator:

- Position Open – **please bring back to your groups.**

Secretary:

- Alex – Present. Reported:
 - Met with outgoing facilitator and incoming facilitator to conduct orientation for the role and prep for immediate transition into duties. Obtained all the documentation and account login information required for onboarding.
 - Full transition into role is complete with first set of minutes distributed to emailing list following our AGM in September.
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Treasurer:

- Leanne – Present. **Treasurer report is attached at the end of the minutes.**
 - Additional Comments:
 - New appointees to respective area positions have been added to the necessary bank accounts for account management and cheque signing authorization purposes.
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RCM 1:

- Jenna – Present. **RCM 1 Report is attached to the end of the minutes.**
 - **Notably, 2 Proposals Presented:**
 1. Advanced Report submissions – Proposing that admin chairs and liaisons submit their reports 5 days prior to area meetings and sent to everyone 48 hours prior to area each month by the secretary.
Discussions:
 - Questions surrounding reasoning for this as it produces extra work for certain service members.
 - Reasoning clarified by Jenna:
 - Regional conducts themselves this way, gives service members time to digest the updates before meetings.
 - Consensus was “no” on the basis that this creates extra work with limited benefit.
 2. Proposing that Ken attends November Regional alongside Jenna, as discussed in last meeting.
 - Consensus is “yes”
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RCM 2:

- Position Open – **please bring back to your groups.**
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Activities Chair:

- Dawn – Absent. Laura (Acting) provided report and sent it to our secretary as follows:
 - “We had our free BBQ which went well. Approximately 30 people attended. We gave away some great prizes for the 3 games we played. Everyone enjoyed themselves who attended. At this time, we have \$233.40. in our activities account. Which we will use towards an activity for the new year. Either a bingo night or paint your own Gnome.

We had a couple of raffles at the BBQ which we raised \$220.00 for next years' Whitewater rafting adventure.

Right now, our committee is focusing on the winter event which is on Dec. 5 and Christina will take it from here."

- Christina Reports - Winter Event Update:
 - Raffle / auction items – will be asking for about \$200.00
 - **Looking for volunteers** – setup, takedown, etc.
 - As per our previous area meeting – **GSRs are to report back their chosen speaker.** Christina is also looking for an update on how many groups are interested in participating. **Groups who have yet to select their speakers advised they will do so by next area meeting.** Currently, confirmed participating groups and speaker assignments are as follows:
 - The Next Right Thing – Vanessa
 - Never Ending Journey – Ainsley
 - Good Day to be Clean - Sam
 - Tuesday Night Fireside – **TBD**
 - Not Without Surrender – **TBD**
 - Changing Ways – Mike
 - No Shit – **TBD**
 - Saturday Night NA – **TBD**
 - Cloverdale NA – Moob
 - Suicide Solutions – **TBD**

Literature Chair:

- Christina – Present. **Literature Report is attached at the end of the minutes.**

Outreach Liaison:

- Tiana – Present. Reported recent activity as follows:
 1. Lots of newcomers in recent meetings – ensuring we are connecting with each by phone, offering literature and recommending other meetings throughout the week.
 2. Looking at creating an outreach committee.
 3. Planning a meeting with Sam / Brittney to discuss GSR orientation aspect of the role.
- Open Discussion RE: Outreach Role & Area Needs:
 1. **Speakers / participation re: winter event** – those groups without GSR presence this meeting / last meeting will need to be made aware so we can gauge interest in participating.
 - **Outreach to attend these meetings before next Area Meeting and report back.**
 2. **Meetings needing support** were not attended in the 2 weeks since last area meeting – unsure whether they still require our support. Discussed how this role can be leveraged to confirm support needs:
 - Go to these meetings despite nonattendance in area meetings – clarified that this is what the role is meant for.
 - Recommended for outreach to **bring copies of the Basic News, Meeting Lists, and GSR Announcements.**

- **Identify who their GSR is, explain Area functions** and gauge interest in participating with area-wide efforts moving forward.
 - 3. Suggestion to **contact outreach liaisons in other areas** to identify their process and how they successfully leverage the role.
 - 4. Recommendation that **Outreach also ensure the 12-Step Call Centre volunteer needs are mentioned in meetings** as there has been a noticeable downturn in those communications.
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H & I Liaison:

- Jenny - Present. Reported the following:
 - Creekside – going well, literature is incoming, all panels have been filled.
 - Surrey Pre-trial – after 2 years of a struggle to get assistance, and with lacking cooperation between our Fellowship and the facility, its been determined that it no longer makes sense to keep this open.
 - **1 Proposal Presented** – Retire the Surrey Pre-Trial H&I Service Entirely
 - Group consensus is “yes”.
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Public Information Liaison:

- Zach – Present. Reported the following:
 - Next PI Committee Meeting Oct 16 via Zoom.
 - Meeting List distribution:
 - Completed Distro - Jenny & Rob:
 - Langley Memorial Hospital
 - Langley Addiction Services
 - Gateway to Hope
 - Outstanding Distro:
 - Maddie, Charity / Zach and Matt to resume next week.
 - Need to look into how many meeting lists we are currently ordering and whether we should be ordering more moving forward.
 - Zach will be attending the PR Meeting on Oct 18th.
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Newsletter Liaison:

- Position filled today – Mike was nominated, a vote was taken among voting members, consensus was “Yes”.
 - Nothing to report at this time, however **changes need to be made to remove Surrey Pre-Trial** from our H&I services listing and **remove Clean Cartel group as of October 27th** (their last meeting).
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Phonelines Liaison:

- Ainslie – Present. Reported the Following:
 - Some volunteers came forward; still need more.
 - Merged phone lines with Regional – creating more work and less efficiency. May choose to un-merge in future.

- **NEED WOMEN WITH CLEAN TIME IN SURREY** – this should be the messaging shared by every group.
 - Further discussion RE: announcing this in meetings – lately it seems this announcement is not being shared and GSR announcements prepared by the secretary are not being used by various groups.
 - Idea to **have Outreach ensure proper communication of this need in groups across the area** – Outreach agrees.
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Postal Communication Officer:

- Samantha – Present. Reported the following:
 - Could not cross the picket line from the strike, too many strikers preventing access.
 - Discussed:
 - This isn't a major issue because we won't be receiving any mail during the strike.
 - Suggested slipping cheques into the mail distribution slot during after-hours while strike is ongoing.
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Guidelines Point Person:

- Position open – **please bring back to your groups.**
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Web Coordinator:

- Aaron – Present. Reported the following:
 - Met with outgoing Web Coordinator, role transition is complete.
 - Activity posters and minutes are uploaded to our site.
 - Clean Cartel Closing – Oct 27 – **to be announced on the Website as well.**
 - Discussion RE: SOFA NA mobile site
 - **Meeting list button needs reconfiguring** – suggestion to keep the middle button on the webpage but also add this to the side menu.
 - Web Coordinator confirms he will attempt to do this.
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Public Relations Chair:

- Position open, **please bring back to the groups.**
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BREAK: 6:05pm

NA SERVICE PRAYER – Zach

GSR Reports:

- **Resurrection** – Jeff – Nothing to report. Attendance is still up, on average 32 attendees. No group contribution. Just switched treasurers.
 - Upcoming cakes:

- Murray – 4 years on Oct 19
 - Darcy - 1 year on Nov 16
 - Dave - 2 years on Nov 23
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- **Never Ending Journey** – Glenn Reports: They are in need of clean time support, female support, and trusted servants. Attendance average of 20-25. Area contribution of \$200.00
 - Upcoming Cakes: Dolly – 1 year Oct 9
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- **Freedom from Active Addiction** – Absent
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- **Changing Ways** – Mike Reports: Group is doing okay. It could use women’s support, and trusted servants. Average attendance of 50-60 people. No area contribution as they just changed treasurers.
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- **Saturday Night NA** – Leanne Reports: Doing well, attendance avg 30. Need trusted servants, they currently have no GSR. No Area contribution at this time.
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- **New Desires** – Absent
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- **Clean Cartel** – Absent. GSR emailed the secretary to confirm they will be closing this group, last meeting is October 27th.
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- **Tuesday Night Fireside** - Tony Reports: Attendance is still good. Still looking at new meeting venue, the prospective church is meeting soon to discuss. Service positions have been filled but alt positions remain available. Lots of new home group members. Looking at options for tile a payment system in hopes this encourages more 7th tradition donations. Average attendance of 80, no area contribution at this time.
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- **The Next Right Thing** – Tiana Reports: Average attendance of 10-15, group still needs general support and trusted service members. No contribution this month.
 - Upcoming Cakes: Vanessa – 4 years on Nov 20
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- **Not Without Surrender** – Samantha: Nothing to report, attendance 20-30. Contribution of \$350.00. No upcoming cakes.
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- **Langley No Shit** – Aaron: Nothing to report, attendance 20+ avg. No area contribution, financial audit pending. Treasurer going through all meeting minutes and working on his audit.
 - Upcoming Cakes: Sierra – 1 year Nov 7
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- **Cloverdale NA** – Christina (acting) reports: Looking for new GSR. Need trusted servants and clean time support. Attendance is consistent with an average of 35-45 per week and has seen more female support. No contribution at this time.
 - Upcoming Cakes: Paul – 8 years Nov 11

- **Good day to be Clean** – Laura: Nothing to report. Avg attendance of 15-20, no area contribution.

- **Serenity by the Sea** – Absent

- **Suicide Solutions** – Fred Reports: About 10 core members that attend regularly, usually joined by residents of Freedom House. Average attendance is 10-15, no area contribution this time. Business meeting at end of month. No contribution at this time, treasurer remains reluctant. Area service members have offered support, Fred advises he will discuss at the business meeting and report back. Breakfast event was successful, attended by most group members + 5 guests.
 - Upcoming Cakes: Anthony B – 9 years (TBD)

- **Bridge to Hope** – Absent

Proposals:

- Jenna – Early report submissions – NOT SUPPORTED
 - Jenna – Ken to attend Regional Meeting – PASSED
 - Jenny – To close the Surrey Pre-Trial services – PASSED
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Open Discussion:

- Pizza has been updated; we will only buy pizza if we have enough money for 3-4 pizzas. Likely every other area meeting.
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Elections:

- Newsletter liaison- **FILLED**
 - RCM 2 - OPEN
 - Guidelines Point Person- OPEN
 - Co-Facilitator – OPEN
 - Public Relations Chair - OPEN
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The meeting closed with the serenity prayer at 6:55 PM.
The next SOFA Meeting is on November 9th 2025, 5:00 – 7:00 PM.
17575 58A Avenue in Cloverdale, Surrey BC

Action Items:

- GSRs / Outreach Tasks:

- Ensure groups are utilizing the GSR Announcements Handout sent by the Area Secretary whenever possible / feasible. Particularly, announcements should include:
 - 12-Step Call Centre support needs - announce at every meeting.
 - At the very least state that *"they need women with clean time in Surrey"*
 - Winter Event volunteer needs (setup / takedown etc.)
 - Bring open positions back to groups as per GSR Announcements handout.
- Winter Event:
 - Groups who are participating and have yet to confirm their speaker will have their GSR confirm their selections by the next Area Meeting on Nov 9.
 - **Outstanding Speaker Assignments:**
 - Tuesday Night Fireside
 - Not Without Surrender
 - No Shit
 - Saturday Night NA
 - Suicide Solutions
 - Outreach to attend meetings who have yet to confirm interest in participating and report back on participation and assigned speaker.
 - **Outstanding Confirmed Participation / Speaker Assignments:**
 - A Bridge to Hope
 - Freedom from Active Addiction
 - New Desires
 - Serenity by the Sea

- Outreach Tasks:

- Winter Event tasks as outlined above.
- Contact previous outreach / outreach liaisons in other areas to discuss role / duties.
- Meet / speak with Samantha / Brittney re: GSR Orientation part of the role.
- Attend meetings needing support (as per the October GSR announcements).
 - Bring copies of the Basic News, Meeting Lists & GSR Announcements.
 - Identify who their GSR is, explain Area Committee & its functions, garner interest in their participation in future Area Meetings.
- Ensure that the 12-Step Call Centre's volunteer needs are announced at every meeting attended.
- Speak with other N.A. members, gauge interest in participating in Outreach activities and / or forming an Outreach Committee.

- Newsletter & Web Coordinator Tasks:

- Remove Surrey Pre-Trial from our H&I services listing.
- Remove Clean Cartel group as of October 27 (last meeting).
- Add Mike's contact as Newsletter Liaison .

- Reconfigure meeting list click options for mobile browser if possible (Web Coordinator).
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SOUTH OF FRASER AREA SERVICE COMMITTEE
FINANCIAL REPORT FOR September 2025

Opening Bank Balance as of Sept 1, 2025 \$9,931.70

Add Income

Group donations-EFT, cheque and cash	700.00	
Literature deposit-Sept sales	451.15	
UFVA-Basic News Apr'25-Aug'25	233.84	
Tricities-Basic News Jan'25-Aug'25	330.12	
Activities deposit	162.05	
Ken R-RCM expenses unused	22.00	
Monthly plan fee rebate	0.00	
Total Income	1,899.16	\$1,899.16

Less Expenses

Chq #164 WCASC-Meeting lists Oct'24-Aug'25	1080.00	
Chq #166 Ken R-RCM expenses	213.00	
Chq #168 Canada Post-PO box renewal	262.50	
Chq #169 BCRLC-Literature Order	449.57	
Chq #170 Dawn B-Activities	300.00	
Chq #171 VOIDED	0.00	
Chq #172 Gloria T-Sept'25 Basic News	203.63	
Auto debit Public Storage Rental	222.95	
Auto debit Monthly plan fee	6.45	
Total Expenses	2,738.10	(\$2,738.10)

Closing Balance as of Sept 30, 2025 \$9,092.76

Cheques written but not cashed/Outstanding Cheques @ month end

Chq #164 WCASC-Meeting lists Oct'24-Aug'25	1080.00	
Chq #168 Canada Post-PO box renewal	262.50	
		1342.50

Closing Reconciled Bank Balance as of Sept 30, 2025 \$10,435.26

Prudent Reserves

<u>A</u> Activities	1,700.00	
SOFA Winter event	1,325.00	
Area - Operating expenses (1 mth)	3,835.00	
Total Prudent Reserves	\$ 6,860.00	\$ (6,860.00)

Estimated general funds at Sept 30, 2025 (A+B+C) **\$3,575.26**

LITERATURE CHAIR REPORT			
Financial Report September 2025			
			SOFA
Less Sales			
	September Group orders		151.30
	September EFT orders		299.85
	H&I allotment		108.20
	Liturature donation		
	Total Sales		559.35
Add Purchases			
	Funds requested to place order		0.00
	Closing Balance as of September 30, 2025		6,171.28

Open Positions

Regional Body:

Regional Venue Coordinator

Website Coordinator

Literature Subcommittee:

Treasurer

Secretary

Public Relations Subcommittee:

Social Media – position is being simplified to attract members as well as a workgroup in place to help the position in the meantime.

Discussion topics from regional

- ❖ Discussion of a new container for the speakers and mics. The recommendation is to look for a cheaper alternative than was presented. The one that was priced was \$798.00 + taxes will be tabled to next Regional Meeting with another option. **What does our area think of this? Our area is opposed to this**
- ❖ There were discussions on how CCNA is exempt from GST. And a workgroup is suggested and will be put together to find out how it works etc. There will be a workgroup to see if the BCRNA would want to revisit becoming a non-profit as well and objectively looking at the pros and cons. Ellisa (point person), Dave, Ty, Carolyn, Lisa, Jon and Ken will be in the Workgroups with Brendan to monitor. **What does our area think of this? Hard no from the area.**
- ❖ Contributions have been low to regional, and the admin team is looking at the budgets and prioritizing what is essential. The RD Team has decided to reduce the amount for the RD Team and not add any more funds to the budget at this time, PR also chose not to top up their budget at the last regional meeting. I suggest sending as much as possible next month to regional.

Proposals

1. Require chairs and liaisons to send in reports prior to area; secretary send out advance reports 48hrs prior to area. **Denied**

2. If the funds are available next month, I would like to propose that Ken attends the November regional meeting with me. **Approved**